

EEO Policy

It is the policy of Hosted Records to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Hosted Records will provide reasonable accommodations for qualified individuals with disabilities.

Hosted Records's goal is to increase representation of women, people of color, veterans and individuals with disabilities. Our programs are designed to comply with all applicable federal, state and local laws, directives and regulations and cover all human resource actions including employment, compensation, benefits, training, education, tuition aid, transfers, promotions and social/recreational programs.

Hosted Records's CEO and senior leadership team regularly receive and review affirmative action reports and have the responsibility to monitor progress, reinforce policies and hold the organization accountable to meet objectives.

Responsibility

Lizette Zurita, Vice President of Human Resources, is responsible for leading Hosted Records's affirmative action efforts and ensuring that the principle of equal employment opportunity is understood and followed. All members of management must be familiar with this policy, must fully support it, and are responsible for applying these principles in good faith. All employees are responsible for conduct consistent with Hosted Records's EEO Policy and are expected to demonstrate respect for all co-workers.

Hosted Records posts this statement to inform applicants and employees of Hosted Records's commitment to equal opportunity in employment. The Affirmative Action Plans for: Women and Minorities; Individuals with Disabilities; and Protected Veterans are located in local HR offices and may be reviewed by applicants and employees on weekdays during normal working hours.



Yazmin Bell
Chief Executive Officer